

South Glens Falls Central School District
South Glens Falls, NY 12803
MEMORANDUM OF AGREEMENT
Between the
Superintendent of Schools
and the
CSEA, LOCAL 1000 AFSCME, AFL-CIO
South Glens Falls CSD Unit of Saratoga County Educational Local 864

Agreement -New Job Title - Maintenance Supervisor

WHEREAS, the South Glens Falls Central School District (hereinafter "the district") and the CSEA, LOCAL 1000 AFSCME, AFL-CIO South Glens Falls CSD Unit of Saratoga County Educational Local 864 (hereinafter "the Association") are parties to an agreement dated March 19, 2019.

WHEREAS, after cooperative discussions between the District and the Association an amendment to Operations and Maintenance Salary Schedules is agreed to and between the Superintendent of Schools of South Glens Falls Central School District and the CSEA, LOCAL 1000 AFSCME, AFL-CIO South Glens Falls CSD Unit of Saratoga County Educational Local 864.


NOW THEREFORE, THE PARTIES AGREE THAT:

A new job title and classification will be added to the Operations and Maintenance salary schedule with the title Maintenance Supervisor. The job description is attached. The salary and step structure will be identical to the Transportation title of Head Automotive Repairman.

FURTHERMORE,

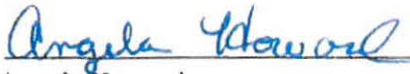
It is with mutual understanding this Agreement is in effect from July 1, 2018 and will be added to Agreement. All other provisions of the July 1, 2018 through June 30, 2023 agreement shall continue and remain in full force and effect until June 30, 2023.

The District and the Association agree this Memorandum of Agreement is binding and accepted on the date of execution.



Kristine Orr
Superintendent of Schools
South Glens Falls School District

07/17/2019 _____
Date



Angela Howard
President
CSEA, LOCAL 1000 AFSCME, AFL-CIO
South Glens Falls CSD Unit of Saratoga County Educational Local 864

07/17/2019 _____
Date



Dianne Selchick
Labor Relations Specialist

8/11/19 _____
Date

JOB DESCRIPTION**Title: Building Maintenance Supervisor****Reports to:** Director of Facilities**Salary:** Per CSEA contract**Qualifications:**

Graduation from high school or possession of a high school equivalency diploma and four (4) years of experience in building maintenance activities two (2) years of which must include supervisor

Duties:

Prepare and assign work schedules for all maintenance personnel;
Initiate new projects involving maintenance and repairs to facilities;
Inspect the facility and schedule repairs to plant equipment such as boilers, pumps, air condition units, air compressors and autoclaves;
Assists with snow removal and helps other departments when necessary;
Assists in the preparation of annual reports, budget and other reports as needed;
Answers emergency calls for the repair of defective equipment;
Files reports on unit activity as well as a list of needed supplies and materials to be used in maintenance and repair activities;
Performs key production and maintains records of assigned keys;
Reviews projects, maintenance, repair, and operational needs with the Director;
Other Duties as assigned.

Knowledge, Skills, Abilities and Personal Characteristics:

Thorough knowledge of modern building maintenance methods and procedures;
Thorough knowledge of the equipment, materials, tools, terminology and safety precautions used in building maintenance activities;
Ability to plan, organize and supervise the work of others;
Ability to secure the cooperation of subordinates;
Ability to carry out written and oral direction;
Dependability; initiative and resourcefulness; good judgment; tact and courtesy;
Physical condition commensurate with the demands of the position.

Description:

This is important supervisory work involving responsibility for the efficient and economical use of the workers and materials in the maintenance and report of a building. Work is carried out in accordance with policies and procedures outlined by the Director of Facilities and Operations. The work is reviewed by thorough inspection and review reports. Supervision is exercised over the activities of maintenance personnel. Does related work as required.

South Glens Falls CSD
July 1, 2018 - June 30, 2023
For Employees Hired Prior to July 1, 2019

OPERATIONS & MAINTENANCE SALARY SCHEDULE													
	STEP												
	1	2	3	4	5	6	7	8	9	10	11	12	13
MAINTENANCE MECHANIC (1)	\$35,759	\$36,690	\$37,791	\$38,925	\$40,482	\$42,101	\$43,785	\$45,536	\$45,536	\$47,813	\$50,204	\$53,216	\$57,473
MAINTENANCE MECHANIC (2)	\$36,269	\$38,694	\$39,855	\$41,051	\$42,693	\$44,401	\$46,177	\$48,024	\$48,024	\$50,425	\$52,946	\$56,123	\$60,613
BUILDING MAINTENANCE SUPERVISOR	\$47,444	\$48,467	\$49,921	\$51,419	\$53,476	\$55,615	\$57,840	\$60,154	\$60,154	\$63,162	\$66,320	\$70,299	\$75,923
BUILDING SERVICES SUPERVISOR													
ELEMENTARY	\$35,759	\$36,690	\$37,791	\$38,925	\$40,482	\$42,101	\$43,785	\$45,536	\$45,536	\$47,813	\$50,204	\$53,216	\$57,473
SECONDARY	\$36,269	\$38,694	\$39,855	\$41,051	\$42,693	\$44,401	\$46,177	\$48,024	\$48,024	\$50,425	\$52,946	\$56,123	\$60,613
SENIOR GROUNDSMAN	\$31,886	\$32,770	\$33,753	\$34,766	\$36,157	\$37,603	\$39,107	\$40,671	\$40,671	\$42,705	\$44,840	\$47,530	\$51,332
CUSTODIAN-NIGHT	\$29,642	\$30,462	\$31,376	\$32,317	\$33,610	\$34,954	\$36,352	\$37,806	\$37,806	\$39,696	\$41,681	\$44,182	\$47,717
SENIOR CUSTODIAN													
ELEMENTARY	\$31,165	\$32,025	\$32,986	\$33,976	\$35,335	\$36,748	\$38,218	\$39,747	\$39,747	\$41,734	\$43,821	\$46,450	\$50,166
SECONDARY	\$31,382	\$32,250	\$33,218	\$34,215	\$35,584	\$37,007	\$38,487	\$40,026	\$40,026	\$42,027	\$44,128	\$46,776	\$50,518
CLEANER	\$12.63	\$12.98	\$13.37	\$13.77	\$14.32	\$14.89	\$15.49	\$16.11					
INCREMENTS ARE DETERMINED AS FOLLOWS:													
			3%	3%	4%	4%	4%	4%	0%	5%	5%	6%	8%