



**South Glens Falls Central School District
South Glens Falls, New York**

ANNUAL ORGANIZATIONAL MEETING

July 15, 2019 – 6:30 p.m.

Transportation/Maintenance Facility

AGENDA

Roll Call – Call to Order

Pledge of Allegiance

Organizational Agenda

Motion to approve Agenda

Election of Officers

- A. President
- B. Vice President

Oath of Office

- A. President
- B. Vice President

Conflict of Interest Declaration

Board of Education Members, Administration
South Glens Falls CSD Policy 2160 (Attached)

Appointment of District Officers

Motion to approve Consent Appointments A – E.

Office	Current	2019 - 2020 Recommendation
A. District Clerk	Audrey Varney	Audrey Varney
B. District Treasurer	Tammi Edwards	Tammi Edwards
C. Deputy Treasurer	Shelley Dion	Shelley Dion
D. Receiver of Taxes	Leann McCabe	Leeann McCabe
E. Internal Claims Auditor	Donna Van Schaick	Donna Van Schaick

Appointment of Other Positions

Motion to approve Consent Appointments A – X.

Office	Current	2019 - 2020 Recommendation
A. School District Attorney	Girvin & Ferlazzo PC	Girvin & Ferlazzo PC
B. School District Physician	Dr. Robert Nielson	Dr. Robert Nielson
C. Census Enumerator	Karyn Bates	Karyn Bates
D. Freedom of Information Officer	Audrey Varney	Audrey Varney
E. Records Management Officer	Tammi Edwards	Tammi Edwards
F. Sexual Complaint Officer	Kristine Orr	Timothy Dawkins
G. Appeals Officer (FOIL)	Kristine Orr	Timothy Dawkins
H. Internal Auditor	Bonadio Group	Bonadio Group
I. External Auditor	Jenkins, Beecher, Bethel	Jenkins, Beecher, Bethel
J. Purchasing Agent	Audrey Varney	Audrey Varney
K. Deputy Purchasing Agent	Kristine Orr	Kristine Orr
L. District 504 Coordinator District 504 Compliance Officer 504 Building Coordinators: Robert McGough, Moreau Matthew Conrick, Tanglewood Michael Huchro, Ballard Carla Biviano, Harrison Avenue TBD, Middle School Kyle Lis, High School	Jessica Spellburg Timothy Dawkins	Jessica Spellburg Timothy Dawkins

M. ADA Compliance Officer (Facilities)	Ronald Gorham	Ronald Gorham
N. ADA Compliance Officer	Timothy Dawkins	Timothy Dawkins
O. Asbestos Designee	Ronald Gorham	Ronald Gorham
P. Title IX Coordinator	Audrey Varney	Audrey Varney

Q. Chemical Hygiene Officer	Audrey Varney	Audrey Varney
R. McKinney-Vento Liaison	Timothy Dawkins	Timothy Dawkins
S. Treasurer of Student Activity Accounts	Tammi Edwards	Tammi Edwards
T. Committee on Special Education	Jessica Spellburg	Jessica Spellburg
U. Committee on Preschool Special Education	Jessica Spellburg	Jessica Spellburg
V. Superintendent Hearing Officer 2nd Acting Superintendent Hearing Officer	Timothy Dawkins Kristine Orr	Timothy Dawkins Kristine Orr
W. Chief Privacy Officer Assistant Privacy Officer	NA	Kristine Orr Jerilyn Stellato
X. Substance Use Prevention Contact	NA	Bristie Tracy

Designations

Motion to approve Consent Designations A – Q.

Office	Current	2019 - 2020 Recommendation
A. Fund Investment	Audrey Varney	Audrey Varney
B. Payroll Certification	Kristine Orr	Kristine Orr
C. District Newspaper	The Post Star	The Post Star
D. District Depository	NBT Bank	NBT Bank
E. Educational Officials	Kristine Orr Audrey Varney	Kristine Orr Audrey Varney
F. School Pesticide Rep	Audrey Varney	Audrey Varney
G. Official for FCN Program (Federal Child Nutrition)	Robert DeFrancisco	Robert DeFrancisco
H. District Check Signature	Tammi Edwards	Tammi Edwards

I. Grants in Aid	Kristine Orr	Kristine Orr
J. FERPA	Flora Covey	Flora Covey
K. Acting Superintendent 2nd Acting Superintendent	Timothy Dawkins Audrey Varney	Timothy Dawkins Audrey Varney
L. District Dignity Act	Timothy Dawkins	Timothy Dawkins
M. Determination of Student Residency	Kristine Orr	Kristine Orr
N. Building Dignity Act Coordinators	Matthew Conrick Michael Huchro Rebecca Toleman Carla Biviano Kyle Lis Robert McGough	Matthew Conrick Michael Huchro Robert McGough Carla Biviano Kyle Lis TBD

- O. 2019 - 2020 Board of Education Meeting Schedule
- P. Standard Work Day
- Q. District Mileage Reimbursement

Board of Education Committees

<u>Name of Committee</u>	<u>2018 - 2019 Membership</u>	<u>2019 - 2020</u>
A. Audit	William Elder Roger Fedele Jeff Riggi Tammi Edwards (Advisory only - Treasurer) Audrey Varney (Advisory only - Business Manager)	TBD
B. District Safety & Security	Nelson Charron John Farrell Roger Fedele Jeff Riggi	TBD
C. Policy	Lisa Hogan Christine Dawson Thomas Kurtz Jeff Riggi	TBD

D.	Athletics Committee	John Farrell Roger Fedele Lisa Hogan Kevin Ostrander	TBD
E.	Capital Project Committee	Nelson Charron William Elder John Farrell Jeff Riggi	TBD
F.	Technology Committee (Combined with District Committee)	Nelson Charron Kevin Ostrander Jeff Riggi	TBD
G.	Professional Development Committee (Combined with District Committee)	Christine Dawson William Elder	TBD

Tax Collection Schedule

Taxes will be collected penalty free from September 1, 2019, through September 30, 2019. A 2% penalty will be assessed from October 1, 2019, through October 31, 2019. (Collection period subject to modification)

Towns of Moreau, Wilton Northumberland

Moreau Town Clerk's Office

(Monday – Friday, except holidays) 8:00 a.m. – 4:00 p.m.
351 Reynolds Road
Moreau, New York 12828

Bonding Authorization for Business Manager and District Treasurer

All employees of the school district are bonded in the amount of \$100,000. The Business Manager and School District Treasurer are bonded for \$1,000,000 individually.

Adirondack Area School Boards Association/New York State School Boards Association Delegates

President	TBD
Vice President	TBD

Board of Registration**Current**

Karyn Bates
Tammi Edwards
Barbara Pease
Audrey Varney

Recommendation

Karyn Bates
Tammi Edwards
Barbara Pease
Audrey Varney

Petty Cash Authorizations:**\$75.00**

Ballard Elementary
Harrison Avenue Elementary
Oliver W. Winch Middle School
Senior High School

Jeanne Ballestero
Robin Carruthers
Joyce Clark
Susan Dobert

Jeanne Ballestero
Robin Carruthers
TBD
Susan Dobert

\$25.00

Moreau Elementary
Tanglewood Elementary

Deborah McNally
Renee Connor

Deborah McNally
Renee Connor

\$100.00

Administrative Center
School Lunch

Karyn Bates
Robert DeFrancisco

Karyn Bates
Robert DeFrancisco

Adjournment**Enclosures:**

2019 - 2020 Board of Education Meeting Schedule
Standard Work Day Resolution
District Mileage Reimbursement
Committee on Preschool Special Education
Committee on Special Education
2018 - 2019 Board of Education Committee Membership
Conflict of Interest Declaration
Policy 2160 - School District Officer and Employee Code of Ethics

KO/bp