

**South Glens Falls Central School District
Official Proceedings of the
Board of Education Organizational Meeting - July 9, 2018**

The South Glens Falls Central School District Board of Education, Saratoga County, New York, conducted its annual Organizational Meeting on Monday, July 9, 2018, at Moreau Elementary School, 76 Bluebird Road, South Glens Falls, New York.

Members Present: Nelson Charron, William Elder, John Farrell, Lisa Hogan, Kevin Ostrander and Jeffrey Riggi.

Absent: Christine Dawson, Roger Fedele, Thomas Kurtz

District Officials present were Kristine Orr, Superintendent of Schools; Timothy Dawkins, Assistant Superintendent of School for Curriculum and Instruction; Audrey Varney, Business Manager and District Clerk.

Call to Order

District Clerk Audrey Varney called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Motion by Mr. Elder seconded by Mr. Ostrander and unanimously carried 6/0 approved the Agenda.

Election of Officers:

President: The District Clerk opened nominations for the Office of President. Motion by Mr. Farrell second by Mr. Ostrander and unanimously carried 6/0 nominated William J. Elder to the Office of President of the Board of Education for the 2018-19 school year. The District Clerk administered the Oath of Office to President Elder who then assumed charge of the meeting.

Vice-President:

President Elder opened nominations for the Office of Vice President. Motion by Mr. Riggi, second by Mr. Charron nominated John Farrell for the Office of Vice President.

Being no further nominations, President Elder declared the nominations closed and John Farrell was elected Vice President 6/0. The District Clerk administered the Oath of Office to the Vice President

Conflict of Interest Declaration

Declaration was read by District Clerk and presented to all Board of Education members for signature.

Appointment of District Officers:

Motion by Mrs. Hogan second by Mr. Riggi and unanimously carried 6/0 approved Consent Appointments A – E:

- | | | |
|----|--------------------|---------------|
| A. | District Clerk | Audrey Varney |
| B. | District Treasurer | Tammi Edwards |

C.	Deputy Treasurer	Shelley Dion
D.	Receiver of Taxes	Leeann McCabe
E.	Internal Claims Auditor	Donna Van Schaick

Appointment of Other Positions:

Motion by Mr. Charron second by Mr. Farrell and unanimously carried 6/0 approved
Appointment of Other Positions A – V.

A.	School District Attorney	Girvin & Ferlazzo PC
B.	School District Physician	Dr. Robert Nielson
C.	Census Enumerator	Karyn Bates
D.	Freedom of Information Officer	Audrey Varney
E.	Records Management Officer	Tammi Edwards
F.	Sexual Complaint Officer	Timothy Dawkins
G.	Appeals Officer (FOIL)	Timothy Dawkins
H.	Internal Auditor	Bonadio Group
I.	External Auditor	Jenkins, Beecher, Bethel
J.	Purchasing Agent	Audrey Varney
K.	Deputy Purchasing Agent	Kristine Orr
L.	District 504 Coordinator	Jessica Spellburg
	District 504 Compliance Officer	Timothy Dawkins

504 Building Coordinators:

Rebecca Toleman, Moreau Elementary
Matthew Conrick, Tanglewood Elementary
Michael Huchro, Ballard Elementary
Carla Biviano, Harrison Avenue Elementary
Robert McGough, Middle School
Kyle Lis, High School

M.	ADA Compliance Officer (Facilities)	Ronald Gorham
N.	ADA Compliance Officer (Academic Program)	Timothy Dawkins
O.	Asbestos Designee	Ronald Gorham
P.	Title IX Coordinator	Audrey Varney
Q.	Chemical Hygiene Officer	Audrey Varney
R.	McKinney-Vento Liaison	Timothy Dawkins
S.	Treasurer of Student Activity Accounts	Tammi Edwards
T.	Committee on Special Education	Jessica Spellburg
U.	Committee on Preschool Special Education	Jessica Spellburg
V.	Superintendent Hearing Officer	Timothy Dawkins
	2nd Acting Superintendent Hearing Officer	Kristine Orr

Designations:

Motion by Mr. Ostrander second by Mr. Farrell and unanimously carried 6/0 approved
Consent Designations A – R.

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|----|---|--------------------|
| A. | Fund Investment | Audrey Varney |
| B. | Payroll Certification | Kristine Orr |
| C. | District Newspaper | The Post Star |
| D. | District Depository | NBT Bank |
| E. | Educational Officials | Kristine Orr |
| | | Audrey Varney |
| F. | School Pesticide Rep | Audrey Varney |
| G. | Official for FCN Program | Robert DeFrancisco |
| H. | District Check Signature | Tammi Edwards |
| I. | Grants in Aid | Kristine Orr |
| J. | FERPA | Megan Johnson |
| K. | Acting Superintendent | Timothy Dawkins |
| | 2 nd Acting Superintendent | Audrey Varney |
| L. | District Dignity Act Coordinator | Timothy Dawkins |
| M. | Determination of Student Residency | Kristine Orr |
| N. | Building Dignity Act Coordinators: | |
| | Matthew Conrick, Tanglewood Elementary | |
| | Michael Huchro, Ballard Elementary | |
| | Rebecca Toleman, Moreau Elementary | |
| | Carla Biviano, Harrison Avenue Elementary | |
| | Robert McGough, Middle School | |
| | Kyle Lis, High School | |
| O. | 2018 - 2019 Board of Education Meeting Schedule | |
| P. | Standard Work Day | |
| Q. | District Mileage Reimbursement | |
| R. | School Lunch Prices 2018 - 2019 | |

Motion by Mrs. Hogan second by Mr. Charron and unanimously carried 6/0 approved
the following Committees for the 2018 - 2019 school year:

Board of Education Committees:

Audit Committee

William Elder
Roger Fedele
Jeffrey Riggi
Tammi Edwards (Advisory only)
Audrey Varney (Advisory only)

District Safety/Security Committee

Nelson Charron
John Farrell
Roger Fedele
Christine Dawson

Policy Committee

Christine Dawson
Lisa Hogan
Thomas Kurtz

Athletics Committee (new committee)

John Farrell
Roger Fedele
Lisa Hogan
Kevin Ostrander

Capital Project Committee

Nelson Charron
William Elder
John Farrell
Jeff Riggi

Technology Committee (combined with district committee)

Nelson Charron
Kevin Ostrander
Jeffrey Riggi

Professional Development Committee (new committee - combined with district committee)

Christine Dawson
William Elder

Motion by Mr. Farrell second by Mr. Ostrander and unanimously carried 6/0 approved the following Item for the 2018-2019 school year:

Tax Collection Schedule

Taxes will be collected penalty free from September 1, 2018 through September 30, 2018. A 2% penalty will be assessed from October 1, 2018 through October 31, 2018. (Collection period subject to modification.) Towns of Moreau, Wilton and Northumberland properties: Leeann McCabe, Receiver of Taxes, Moreau Town Clerk's Office (8 a.m. – 4:00 p.m. Monday – Friday, except holidays) 351 Reynolds Road, Moreau, New York.

Motion by Mr. Charron second by Mr. Riggi and unanimously carried 6/0 approved the following Item for the 2018 - 2019 school year:

Bonding Authorization

All employees of the school district are bonded in the amount of \$100,000. The School Business Manager and District Treasurer will be bonded in the amount of \$1,000,000 individually.

Motion by Mr. Charron second by Mr. Farrell and unanimously carried 6/0 approved the following Item for the 2018 - 2019 school year:

**Adirondack Area School Boards/New York State School Boards Association
Delegate**

Delegate: William J. Elder
Alternate: John Farrell

Motion by Mrs. Hogan second by Mr. Charron and unanimously carried 6/0 approved the following Item for the 2018 - 2019 school year:

Board of Registration

Karyn Bates
Barbara Pease
Tammi Edwards
Audrey Varney

Motion by Mrs. Hogan second by Mr. Charron and unanimously carried 6/0 approved the following Petty Cash Authorizations for the 2018 - 2018 school year:

Petty Cash Authorizations:

\$75

Ballard Elementary	Jeanne Ballestero
Harrison Avenue Elementary	Robin Carruthers
Oliver W. Winch Middle School	Joyce Clark
Senior High School	Susan Dobert

\$25

Moreau Elementary	Deborah McNally
Tanglewood Elementary	TBD

\$100

Administrative Center	Karyn Bates
School Lunch	Robert DeFrancisco

Adjournment

Motion by Mr. Farrell second by Mr. Ostrander and unanimously carried 6/0 adjourned the Organizational Meeting at 6:45 p.m.

Audrey P. Varney, District Clerk