

**South Glens Falls Central School District  
Official Proceedings  
of the Board of Education  
Regular Meeting - August 20, 2018**

The South Glens Falls Central School District Board of Education, Saratoga County, New York, met in regular session on Monday, August 20, 2018, at Oliver W. Winch Middle School, 99 Hudson Street, South Glens Falls, New York.

**Call to Order:**

President Elder called the meeting to order at 6:31 p.m.

**Members Present:**

Nelson Charron, Christine Dawson, William Elder, John Farrell, Roger Fedele, Lisa Hogan, Thomas Kurtz (arrived at 6:32 p.m.) Kevin Ostrander and Jeff Riggi

**Absent:** None

**District Officials Present:**

District Officials present were Kristine Orr, Superintendent of Schools, Timothy Dawkins, Assistant Superintendent for Curriculum and Instruction, and Audrey Varney, Business Manager and District Clerk.

**Others Present:**

Guest Roster on file

**PRESENTATIONS:**

**August Graduate Recognition**

Two of three additional members of the Class of 2018 were recognized who successfully completed their high school graduation requirements during the summer. Ms. Orr presented graduates with diplomas and encouraged them to “write their own story”.

**Capital Project Update**

Project Manager Bill McMordie and Architect Greg Klokiw provided Board members with an update on progress with the capital project. They reviewed the status of all four buildings.

**South Glens Falls High School Annual Program Review**

Mr. Mody, Mr. Belknap and Mr. Lis presented an update on the academic results of the of the 2017 - 2018 school year including June Regents exam results, AP exam results, Class of 2018 graduation rates, post graduate plans, student conduct and goals for the upcoming school year.

**BOARD OF EDUCATION COMMITTEE REPORTS**

***Safety and Security Committee***

Ms. Orr summarized the August 20, 2018 Safety and Security Committee meeting. Mental health, crisis management, secure facilities, internal/external resources were discussed.

**WSWHE BOCES Board:** Mr. Ostrander reported on an August 2018 workshop and meeting focusing on BOCES departmental goals as well as the regular August BOCES meeting.

**Public Forum #1:** None

**ACTION ITEMS:**

**Agenda and Minutes**

Motion by Mrs. Hogan second by Mr. Farrell and unanimously carried 9/0 approved Consent Items A and B.

- A. Agenda
- B. Minutes
  - July 9, 2018 Organizational Meeting
  - July 9, 2018 Regular Meeting
  - August 6, 2018 Special Called Meeting

**School Business Management**

Motion by Dr. Dawson second by Mr. Farrell and unanimously carried 9/0 approved Items C - N.

C. Warrants

<b>Warrant #</b>	<b>Date(s)</b>	<b>Amount</b>
General Fund #2	7/3/18 - 7/10/18	\$1,579,358.47
General Fund #3	7/6/18 - 7/19/18	\$1,001,068.65
General Fund #4	7/19/18 - 7/24/18	\$1,972,538.04
General Fund #5	7/20/18 - 8/2/18	\$315,672.73
General Fund #6	8/3/18 - 8/7/18	\$701,963.53
General Fund #7	8/16/18	\$272,506.61
School Lunch Fund #2	7/3/18 - 7/10/18	\$15,470.06
School Lunch Fund #3	7/6/18 - 7/19/18	\$15,102.57
School Lunch Fund #4	7/11/18 - 7/24/18	\$2,262.72
School Lunch Fund #5	7/20/18 - 8/2/18	\$3,193.44
School Lunch Fund #6	7/25/18 - 8/7/18	\$374.04
School Lunch Fund #7	8/3/18 - 8/16/18	\$2,436.48
Capital Fund #1	7/3/18 - 7/10/18	\$380,106.34
Capital Fund #2	7/11/18 - 7/24/18	\$569,623.82
Capital Fund #3	7/1/18 - 7/24/18	\$2,928,750.18
Capital Fund #4	7/25/18 - 8/7/18	\$1,036,325.00
Capital Fund Building Project #5	7/25/18 - 8/7/18	\$34,500.00
Trust & Agency Fund #2	7/1/18 - 7/10/18	\$246,043.94
Trust & Agency Fund #3	7/6/18 - 7/19/18	\$1,052,216.34

Trust & Agency Fund #4	7/19/18	\$12,912.40
Trust & Agency Fund #5	7/1/18 - 7/24/18	\$1,009.37
Trust & Agency Fund #6	7/20/18 - 8/2/18	\$303,819.73
Trust & Agency Fund #7	8/3/18 - 8/16/18	\$271,856.27
Special Aid Fund #1	7/3/18 - 7/10/18	\$6,654.82
Special Aid Fund #2	7/25/18 - 8/7/18	\$33,731.11
Debt Service Fund #1	7/10/18	\$415,220.32

- D. Treasurer's Report for the month ending July 31, 2018
- E. Purchase Orders  
General Fund 2018 - 2019  
Capital Project 2017 - 2018
- F. Contracts  
Benetech, Inc. - Business Associate Agreement and Plan Management Agreement (October 1, 2018 - September 30, 2019)  
Four Winds - Tutorial Services 2018 - 2019  
Fourwinds Tour and Travel - Music Trip to New York City 2019  
Jesse Matteson - Occupational Therapy Services for Homebound Student 2018 - 2019  
Saratoga County Department of Social Services - Turnabout Program 2018 - 2019  
The Center for Disability Services Holding Corporation d/b/a St. Margaret's Center - Nursing Services 2018 - 2019  
The Prevention Council - Student Assistance Program 2018 - 2019  
Villa Roma - Class of 2019 Trip  
WSWHE BOCES - Classroom Lease 2018 - 2019  
WSWHE BOCES - Distance Learning Lease 2018 - 2019
- G. Disposition of Assets  
Antiquated piano at Tanglewood Elementary  
Unsafe, broken risers - Harrison Avenue Elementary
- H. Acceptance of Donations  
Saratoga County Fair - First Place Education Exhibit Prize  
Subaru Loves Learning Initiative to Harrison Avenue Elementary School  
North Country Subaru - 150 books
- I. Memorandum of Agreement  
South Glens Falls Faculty Association - Teacher on Assignment 2018 - 2019
- J. Revised Board of Education Schedule 2018 - 2019  
March 2019 meeting changes
- K. Tax Levy 2018 - 2019  
BE IT RESOLVED, upon recommendation of the Business Manager to the Superintendent of Schools, the 2018 - 2019 School Tax Levy in the amount of \$29,884,088 with tax rates as follows:

Town of Moreau	\$15.510
Town of Northumberland	\$15.510
Town of Wilton	\$16.326

Hereby is adopted and authorized effective immediately and

BE IT FURTHER RESOLVED, the district is hereby authorized to proceed with processing of applicable tax bills effective immediately.

- L. Petty Cash for School Tax Collection 2018 - 2019  
Town of Moreau Receiver of Taxes in the amount of Two Hundred and 00/100 Dollars (\$200.00).

- M. NYCLASS - Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o, empowers municipal corporations (defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns, villages and districts) to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis and

WHEREAS, the South Glens Falls Central School District wishes to invest portions of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement and

WHEREAS, the South Glens Falls Central School District wishes to assure the safety and liquidity of its funds,

NOW THEREFORE, it is hereby resolved as follows:

That Board of Education President and Superintendent of Schools of the South Glens Falls Central School District are hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of the South Glens Falls Central School District.

- N. Capital Project - Change Orders under \$50,000

## **Personnel**

### **Instructional Personnel**

Motion by Mr. Ostrander second by Mr. Kurtz and unanimously carried 9/0 approved Consent Items O - T.

- O. **Appointment - Teacher on Assignment 2018 - 2019**  
Flora Covey, Elementary School Psychologist, will serve as Chief Information Officer for the 2018 - 2019 school year at her current rate of pay with any additional summer hours pursuant to stipend.
- P. **Non-Probationary Long Term Substitute Teacher Appointments**

<b>Name</b>	<b>Building/Subject</b>	<b>Salary</b>
Morgan Cornell	Physical Education Teacher Ballard and Harrison Avenue Elementary Schools (.5 FTE)	Per Diem
Kaitlyn Quick	Grade 4 Teacher, Moreau Elementary September 4, 2018 - June 26, 2019	Step 1 MA

**Q. Probationary Teacher Appointment**

<b>Name</b>	<b>Building/Subject Probationary Period</b>	<b>Salary</b>
Tyler Carpenter	Grade 6, Oliver W. Winch Middle School September 4, 2018 - September 3, 2022	Step 1 BA

**R. New Principal and Teacher Mentor Appointments 2018 - 2019  
Administrative Mentor Appointment**

**Administrative Mentor Appointment**

<b>Mentor</b>	<b>Mentee</b>	<b>Mentor Salary</b>
Nicholas McPartland	Jason Belknap, High School Assistant Principal	\$1,000

**New Teacher Mentor Appointments**

<b>Mentor</b>	<b>Mentee</b>	<b>Mentor Salary</b>
Stefanie Music and Michele Ramsey	Rachel Leombruno Spanish Teacher, HS/MS	\$1,000 each
Jason Spector	Morgan Cornell, Physical Ed. Ballard Elementary	\$2,000
Robert Bishop	Tyler Carpenter, Grade 6 Oliver W. Winch Middle School	\$2,000
Laura Pisani	Kaitlyn Quick, Grade 4 Moreau Elementary	\$2,000

**S. Extra Curricular Activity Advisors - Tanglewood Elementary 2018 - 2019**

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Justine Barton	Drama Club Co-Advisor	\$200
Hillary Getty	Drama Club Co-Advisor	\$200
Lisa Nelson	Drama Club Co-Advisor	\$200

T. **Coaching Resignation/Appointments 2018 - 2019**

Resignation of John Freeman, Modified Football Coach effective immediately

**Appointments**

**Instructional - Fall 2018**

<b>Name</b>	<b>Coaching Position</b>	<b>Salary</b>
Michael Yeager	Varsity Golf	Step 7 \$3,427
Morgan Cornell	Modified Football	Step 1 \$1,654
Tyler Carpenter	Modified Football	Step 1 \$1,654

**Non-Instructional - Fall 2018**

<b>Name</b>	<b>Coaching Position</b>	<b>Salary</b>
John Freeman	Volunteer Modified	NA

**Non-Instructional Personnel**

Motion by Dr. Dawson second by Mr. Ostrander and unanimously carried 9/0 approved Consent Items U - Y.

U. Probationary Appointments

<b>Name</b>	<b>Position/Building</b>	<b>Probationary Period</b>	<b>Salary</b>
Mariah Ball	Teaching Assistant (6 Hour), Ballard Elementary	September 4, 201 - March 5, 2019	Step 1 \$14.26 per hour
Zachary Keech	Automotive Service Worker Transportation Dept.	August 27, 2018 - February 22, 2019	Step 1 \$34,405 (pro-rated)

Mary LaChapelle	Cook Manager, Tanglewood Elementary	September 4, 2018 - March 5, 2019	\$12.40 per hour
Mary Ann MacIntosh	Teaching Assistant Middle School	September 4, 2018 - March 5, 2019	Step 5 \$16.57 per hour
Garrett Maissal	Teacher Aide (6 hour) Middle School	September 4, 2018 - March 5, 2019	Step 2 \$11.95 per hour
Barbara Schermerhorn	Custodian (2nd shift) High School	August 21, 2018 - February 19, 2019	Step 2 \$14.65 per hour
Lori Seaman	Teacher Aide (6 hour) Middle School	September 4, 2018 - March 5, 2019	Step 3 \$12.31 per hour
Jill Sexton	Teacher Aide (6 Hour)	September 4, 2018 - March 5, 2019	Step 2 \$11.95

- V. Resignations  
 Anne Marie Corso, Teacher Aide (4 Hour), Harrison Avenue Elementary School effective July 11, 2018.  
 Shawn Fitzgibbon, School Bus Driver, effective July 29, 2018  
 Danielle Guild, Account Clerk, Maintenance Department, effective September 13, 2018.
- W. Transfer of Position/Probationary Appointment  
 Lori A. Clark from Teacher Aide (6 Hour) at the High School to Teacher Aide (6 Hour) at Oliver W. Winch Middle School. She will serve an 8 week Probationary Period (September 4, 2018 - October 30, 2018) with no change in salary.
- X. Temporary Special Education Aides  
 Roster on file
- Y. Removal of Alternate Member of Committee on Special Education  
 Kelley Warner, Alternate Parent Representative effective immediately

### **Special Education**

Motion by Mr. Charron second by Mr. Riggi and unanimously carried 9/0 approved Consent Special Education Item Z.

### **Z. CSE and CPSE Recommendations**

#### **Educational Items**

Motion by Dr. Dawson second by Mr. Kurtz and unanimously carried 9/0 approved Consent Educational Item Z1.

#### **Z1. Proposed Policy - Adoption**

5150R Transportation to Before and After School Child Care Locations

**Board President Informational Items:**

Mr. Elder discussed Saratoga County School Boards Association and encouraged Board of Education members to attend. He reminded members of the Board Workshop scheduled for Monday, August 27, 2018. He also mentioned he will be meeting with Elise Stefanik and the New York State School Boards Association upcoming convention.

**Superintendent of Schools Informational Items:**

Ms. Orr discussed the start of school and plans for the two Superintendent Conference Days prior including the guest speaker opportunity for staff. She also spoke to the re-opening of the four building undergoing building renovations scheduled for Monday, August 27, 2018.

**Assistant Superintendent Informational Items**

Mr. Dawkins spoke regarding the ESY program, Summer Success and the State delay releasing Grades 3 - 8 testing results.

**Public Forum:** None

**Board Discussion:** None

**Adjournment to Executive Session**

Motion by Mr. Riggi second by Mr. Charron and unanimously carried 9/0 adjourned the meeting at 8:20 p.m. to Executive Session to discuss personnel and litigation

**Return to Open Session**

Motion by Mrs. Hogan second by Mr. Riggi and unanimously carried 9/0 returned the meeting to open session at 9:52 p.m.

**Adjournment**

Motion by Mr. Riggi second by Mr. Kurtz and unanimously carried 9/0 adjourned the meeting at 9:52 p.m.

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Audrey Varney - District Clerk